

DepEd Talisay City Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief description of Project)
					Advertisement/P Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Communication Expenses:												
P01	Landline	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	120,000.00	120,000.00		
P02	Internet	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	300,000.00	300,000.00		
P03	Text Messaging Suite - Mobile	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	60,000.00	60,000.00		
P04	Mobile Subscription (DO Personnel)	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	469,200.00	469,200.00		
P05	Mobile Subscription (Landline)	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	7,200.00	7,200.00		
P06	Guardhouse Cellphone (Load) - Mobile	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	8,400.00	8,400.00		
P07	Web Hosting	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	78,000.00	78,000.00		
	Utilities:												
P08	Security Services	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	December	N/A	January	January	GoP	588,000.00	588,000.00		
P09	Electricity	OSDS/CID/SGOD	NO	Direct Contracting	N/A	N/A	January	January	GoP	1,320,000.00	1,320,000.00		
P10	Water	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	2,400.00	2,400.00		
	Supplies:												
P11	Cleaning/Janitorial Supplies	OSDS/CID/SGOD	NO	Shopping	December	N/A	January	January	GoP	40,000.00	40,000.00		
P12	Office Supplies Expense/ IT Supplies and Equipment/ Office Furniture	OSDS/CID/SGOD	NO	Shopping	December	N/A	January	January	GoP	1,516,831.09	1,516,831.09		
P13	Drinking Water	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	32,400.00	32,400.00		
P14	Drugs and Medicines Expenses	OSDS/CID/SGOD	NO	Shopping	January	N/A	January	January	GoP	12,000.00	12,000.00		
P15	Procurement of Checkbooks	OSDS	NO	NP-53.5 Agency-to-Agency	February	N/A	February	February	GoP	12,000.00	12,000.00		
P16	Other Supplies Expense - Miscellaneous & Various Expenses (Repair and Maintenance:	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	79,568.91	79,568.91		
P17	Vehicle Insurance & Registration (revvo. 7K & Strada. 15K)	OSDS	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	40,000.00	40,000.00		
P18	Maintenance - Buildings	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	20,000.00	20,000.00		
P19	R & M - Motor Vehicle REVO & Strada	OSDS	NO	NP-53.9 - Small Value Procurement	March	N/A	April	April	GoP	50,000.00	50,000.00		
P20	R & M - Office Equipment (Aircron Cleaning)	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	60,000.00	60,000.00		
	Insurance:												
P21	Fidelity Bond	OSDS/CID/SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	April	April	GoP	25,000.00	25,000.00		
P22	GSIS Insurance Buildings	OSDS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	100,000.00	100,000.00		
	Seminars and Trainings:												
P23	Training Expenses / Registration Fees	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	240,000.00	240,000.00		
P24	Large Seminar COA (25 Personnel)	OSDS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	April	April	GoP	190,000.00	190,000.00		
P25	Executive Conference (60 pax)	OSDS	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	288,000.00	288,000.00		
P26	GAD Activities	OSDS	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	50,000.00	50,000.00		
P27	Travel Expenses - Trainings	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	1,000,000.00	1,000,000.00		
P28	Training Venues/Food/Other Training Expenses	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January to Decem	N/A	January	January	GoP	1,322,000.00	1,322,000.00		HRTD Funds
	Other Expenses:												
P29	Petty Cash (Other MOOE)	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	180,000.00	180,000.00		
P30	Petty Cash (Fuel)	OSDS/CID/SGOD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	180,000.00	180,000.00		
P31	Pasidungog Celebration 2024	OSDS	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	40,000.00	40,000.00		
P32	DepEd Founding Anniversary	OSDS	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	40,000.00	40,000.00		
P33	RSPC Hosting 2024	OSDS	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	100,000.00	100,000.00		
	TOTAL									8,711,000.00	8,711,000.00		

Prepared by:

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Approval Recommended:

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