

## INITIAL EVALUATION RESULT (IER)

Position:  
Salary Grade and Monthly Salary:  
Qualification Standards:

**Administrative Assistant II**

**SG - 8 ( P 19,744.00)**

**At least 2 years in college**

**4 hrs relevant training**

**1-year relevant training**

**Career Sub-Professional (First Level Eligibility)**

Education  
Training  
Experience  
Eligibility

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months		
1	ADASII-2024-001	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN PRE-ELEM	<b>NO TRAINING</b>	<b>NONE</b>	TREASURY STAFF	5 years & 7 months	RA 1080 (TEACHER)	DISQUALIFIED
2	ADASII-2024-002	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN EARLY CHLDHOOD EDUCATION	<b>NC II (COMPUTER SYSTEM SERVICING)</b>	<b>280 HOURS</b>	<b>ADMINISTRATIVE AIDE VI (JOB ORDER)</b>	<b>1 year &amp; 7 months</b>	RA 1080 (TEACHER)	DISQUALIFIED
3	ADASII-2024-003	BS IN BUSINESS ADMINISTRATION MAJOR IN EXECUTIVE RESOURCE MANAGEMENT	<b>BEAUTY CARE NC II (NAIL CARE)</b>	<b>216 HOURS</b>	<b>SECRETARY</b>	<b>8 years &amp; 4 months</b>	RA 1080 (TEACHER)	DISQUALIFIED
4	ADASII-2024-004	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION-GENERAL	REPUBLIC ACT 9184 (GOVERNMENT PROCUREMENT REFORM ACT)	16 HOURS	<b>ADMINISTRATIVE AIDE VI</b>	<b>3 months per attached Contract</b>	CSC SUB-PROFESSIONAL	DISQUALIFIED
5	ADASII-2024-005	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN GENERAL CONTENT	<b>PERSONAL FINANCE &amp; ENTRELEADERSHIP</b>	<b>2 HOURS</b>	ACCOUNTING STAFF	1 year & 9 months	RA 1080 (TEACHER)	DISQUALIFIED
6	ADASII-2024-006	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN GENERAL CONTENT	<b>NO TRAINING</b>	<b>NONE</b>	TELLER	1 year & 2 months	RA 1080 (TEACHER)	DISQUALIFIED
7	ADASII-2024-007	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	<b>NC II BREAD AND PASTRY</b>		<b>NO COE</b>	<b>NO COE</b>	RA 1080 (TEACHER)	DISQUALIFIED

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			Title	Hours	Details	Years/Months		
8	ADASII-2024-008	BACHELOR OF ARTS IN ENGLISH MAJOR IN APPLIED LINGUISTICS	<b>NO TRAINING ATTACHED</b>	<b>NO TRAINING ATTACHED</b>	<b>ACADEMIC CONSULTANT FOR ENGLISH AND BASIC SUBJECTS</b>	1 year and 7 months	<b>NO ELIGIBILITY ATTACHED</b>	DISQUALIFIED
9	ADASII-2024-009	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN EARLY CHLDHOOD EDUCATION	NC III BOOKKEEPING	292	<b>ADMINISTRATIVE ASSISTANT / ELEMENTARY TEACHER</b>	<b>2 years and 4 months</b>	RA 1080 (TEACHER)	DISQUALIFIED
10	ADASII-2024-010	BACHELOR OF SECONDARY EDUCATION MAJOR IN MAPEH	<b>FUNCTIONAL INDUCTION FOR NEW EMPLOYEES</b>	<b>8</b>	CASH CLERK	4 years and 2 months	RA 1080 (TEACHER)	DISQUALIFIED
11	ADASII-2024-011	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	<b>VMV 101: SM VISION MISSION VALUES</b>	<b>8</b>	CASHIER ; STOCK CLERK	CASHIER - 7 months ; STOCK CLERK - 3 years and 4 months	CSC PROFESSIONAL	DISQUALIFIED
12	ADASII-2024-012	BACHELOR OF ELEMENTARY EDUCATION AREA OF CONCENTRATION IN SPED	SEMINAR WORKSHOP ON CASH HANDLING	8	<b>TELLER; INVENTORY ASSISTANT</b>	<b>TELLER - 8 MONTHS; INVENTORY ASST - 1 YEAR &amp; 3 MONTHS</b>	RA 1080 (TEACHER)	DISQUALIFIED
13	ADASII-2024-013	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	<b>PC OPERATION</b>	<b>144</b>	<b>Teacher II</b>	<b>6 months</b>	RA 1080 (TEACHER)	DISQUALIFIED
14	ADASII-2024-014	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN SPECIAL EDUCATION	<b>NO TRAINING ATTACHED</b>	<b>NO TRAINING ATTACHED</b>	OFFICER IN CHARGE	1 year	RA 1080 (TEACHER)	DISQUALIFIED
15	ADASII-2024-015	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	<b>BASIC COMPUTER LITERACY PROGRAM 1</b>	<b>100</b>	<b>SALES AND SUPPORT ASSISTANT</b>	<b>2 YEARS AND 9 MONTHS</b>	RA 1080 (TEACHER)	DISQUALIFIED
16	ADASII-2024-016	BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY MAJOR IN COMPUTER TECHNOLOGY	<b>FIRST AID &amp; BASIC LIFE SUPPORT</b>	<b>16</b>	MAGHAWAY BRGY HALL - OFFICE STAFF	6 YEARS AND 9 MONTHS	DATA ENCODER ELIGIBILITY	DISQUALIFIED
17	ADASII-2024-017	BACHELOR OF SECONDARY EDUCATION MAJOR IN MATHEMATICS	<b>NO TRAINING ATTACHED</b>	<b>NO TRAINING ATTACHED</b>	<b>CUSTOMER SERVICE REPRESENTATIVE</b>	<b>1 year and 2 months</b>	<b>NO ELIGIBILITY ATTACHED</b>	DISQUALIFIED
18	ADASII-2024-018	BACHELOR OF ELEMENTARY EDUCATION AREA OF CONCENTRATION IN EARLY CHILDHOOD EDUCATION	<b>NO TRAINING</b>		<b>TRAFFIC ENCODER/ TRAFFIC ENFORCER</b>	<b>4 YEARS AND 7 MONTHS</b>	RA 1080 (TEACHER)	DISQUALIFIED

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			Title	Hours	Details	Years/Months		
19	ADASII-2024-019	BACHELOR OF SECONDARY EDUCATION MAJOR IN MATHEMATICS	<b>FINANCIAL LITERACY TRAINING</b>	8	CASHIER	2 YEARS AND 8 MONTHS	CAREER SERVICE PROFESSIONAL EXAMINATION & RA 1080 (TEACHER)	DISQUALIFIED
20	ADASII-2024-020	<b>BACHELOR OF SECONDARY EDUCATION MAJOR IN SOCIAL STUDIES</b>	<b>OFFICE SYSTEM MANAGEMENT INTERNATIONAL SEMINAR</b>	80	<b>SOCIAL STUDIES TEACHER</b>	<b>1 year and 5 months</b>	RA 1080 (TEACHER) but no ID nor CERTIFICATE (newly board passer)	DISQUALIFIED
21	ADASII-2024-021	BACHELOR OF ELEMENTARY EDUCATION MAJOR IN SPECIAL EDUCATION	SEMINAR - WORKSHOP ON FINANCIAL LITERACY	8	<b>NO COE ATTACHED</b>	<b>NO COE ATTACHED</b>	<b>NO ELIGIBILITY ATTACHED</b>	DISQUALIFIED
22	ADASII-2024-022	BS IN BUSINESS ADMINISTRATION MAJOR IN EXECUTIVE RESOURCE MANAGEMENT	<b>NO TRAINING</b>	<b>NONE</b>	<b>SECRETARY</b>	<b>5 years &amp; 11 months</b>	RA 1080 (TEACHER)	DISQUALIFIED
23	ADASII-2024-023	BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY	<b>NC II PC OPERATIONS</b>		<b>Level 13 - Business Process Delivery Associate</b>	<b>5 years and 4 months</b>	CSC PROFESSIONAL	DISQUALIFIED
24	ADASII-2024-024	ASSOCIATE IN MARINE TRANSPORTATION	<b>NO TRAINING ATTACHED</b>		<b>NO COE ATTACHED</b>		CSC SUB PROFESSIONAL	DISQUALIFIED
25	ADASII-2024-025	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION DOUBLE MAJOR MARKETING MANAGEMENT AND ENTREPRENEURSHIP	NC III BOOKKEEPING	292	<b>CLIENT SERVICE ASSOCIATE - BDO UNIBANK</b>	<b>7 years</b>	RA 1080 (TEACHER)	DISQUALIFIED

Prepared and certified correct by:

  
**DIANNE L. FERNANDEZ**

Human Resource Management Officer

Date: MAR 01 2024