Position:

TEACHER III (SENIOR HIGH SCHOOL-TVL)

Salary Grade and Monthly Salary:

SG - 13 (P 32,870.00)

Qualification Standards:

Education

Bachelor's degree or completion of technical-vocational course/s in the area of specialization

Training

At least NC II + TMC 1 (Appropriate to the specialization)

Experience Eligibility 1 year relevant teaching/ industry work experience

PBET/LET/RA 1080 (Teacher)

	Applicationa Code		Trainir	ıg	Exp	erience	Eligibility	Remarks (Qualified or Disqualified)
No.		Education	Title	Hours	Details	Years/Months		
1	2024-SHS-TVL-T3-005	BS_IT	INSET, NC II	16 HRS	TEACHER I	2 YEARS AND 10 MONTHS	LET	DISQUALIFIED
2	2024-SHS-TVL-T3-007	BSIT_COMPUTER TECHNOLOGY	NC II, INSET	16 HRS	TEACHER I	3 YEARS	LET	DISQUALIFIED
3	2024-SHS-TVL-T3-009	BSED_TLE	NC II		TEACHER I	3 YEARS	LET	DISQUALIFIED

Prepared and certified correct by:

DIANNE L. FERNANDEZ

Human Resource Management Officer

Position:

TEACHER III (JUNIOR HIGH SCHOOL)

Salary Grade and Monthly Salary:

SG - 13 (P 32,870.00)

Qualification Standards:

Education Bachelor of Secondary Education (BSEd) or bachelor's degree plus 18 professional

units in Education with appropriate major

Training

None required

Experience

2 years relevant experience

Eligibility PBET/LET/RA 1080 (Teacher)

	, , , , , , , , , , , , , , , , , , , ,		Training		Exp	erience		Domostra	
No	. Applicationa Code	Education	Title	Hours	Details	Years/Months	Eligibility	Remarks (Qualified or Disqualified)	
2	2024-JHS-T3-002	BSED-MAPEH/MAED-AS- CAR	NONE		TEACHER I	1 YEAR	LET	DISQUALIFIED	

Prepared and certified correct by:

DIANNE L FERNANDEZ

Human Resource Management Officer

Position:

TEACHER II (SENIOR HIGH SCHOOL-TVL)

 $Salary\ Grade\ and\ Monthly\ Salary:$

SG - 12 (P 30,705.00)

Qualification Standards:

Education

Bachelor's degree or completion of technical-vocational course/s in the area of specialization

Training

At least NC II + TMC 1 (Appropriate to the specialization)

Experience

1 year relevant teaching/ industry work experience

Eligibility

PBET/LET/RA 1080 (Teacher)

	Applicationa Code		Training		Ex	perience		Remarks
No.		Education	Title	Hours	Details	Years/Months	Eligibility	(Qualified or Disqualified)
1	2024-SHS-TVL-T2-001	BSIT_ELECTRONICS TECHNOLOGY	NC II, INSET	40 HRS	TEACHER I	3 YEARS	LET	DISQUALIFIED
2	2024-SHS-TVL-T2-002	BSTE_MECHANICAL TECHNOLOGY	NC II, INSET	32 HRS	TEACHER I	3 YEARS	LET	DISQUALIFIED
3	2024-SHS-TVL-T2-004	BSTE_INDUSTRIAL ELECTRONICS	NC II, INSET	32 HRS	TEACHER I	3 YEARS	LET	DISQUALIFIED
4	2024-SHS-TVL-T2-005	BSED_TLE	NC II		TEACHER I	3 YEARS	LET	DISQUALIFIED

Prepared and certified correct by:

DIANNE L. FERNANDEZ

Human Resource Management Officer

Position:

Administrative Officer V

Salary Grade and Monthly Salary:

SG - 18 (P 49,015.00)

Qualification Standards:

Education

Bachelor's degree

Training Experience

8 hours of relevant training 2 years relevant experience

Eligibility

Career Service Professional (Second Level Eligibility)

No.			Training		Experience			Remarks
	Application Code	Education	Title	Hours	Details	Years/M onths	Eligibility	(Qualified or Disqualified)
1	AOV-2024-001	BACHELOR OF ELEMENTARY EDUCATION (BEED)- FILIPINO	CAPABILITY ENHANCEMENT MEETING FOR MANAGERS AND SECURITY OFFICERS	8	NO COE	0	R.A 1080 TEACHER	DISQUALIFIED

Prepared and certified correct by:

AYREN S. BELLEZA, RGC

Senior Education Program Specialist-HRD/Concurrent AO V

Position:

Attorney III

Salary Grade and Monthly Salary:

SG - 21 (P 67,005.00)

Qualification Standards:

Education

Bachelor of Laws

Training

1 year relevant experience

Experience

4 hours of relevant training

Eligibility RA 1080 (BAR)

	Application Code	Education	Training		Experience			Remarks	
No.			Title	Hours	Details	Years/ Months	Eligibility	(Qualified or Disqualified)	
1	ATTY3-2024-003	BSA/BACHELOR OF LAWS	Certification from MCWD of the Trainings Attended		Corporate Attorney	9 months	RA 1080 (CPA)/IBP	DISQUALIFIED	

Prepared and certified correct by:

DIANNE L. FERNANDEZ

Human Resource Management Officer

Position:

Administrative Assistant II - Senior High School

Salary Grade and Monthly Salary:

SG - 8 (P 20,534.00)

Qualification Standards:

Education

Training

Experience Eligibility At least 2 years in college

4 hrs relevant training

1-year relevant training

Career Sub-Professional (First Level Eligibility)

	Application Code	Education	Trainin	g	Experie	nce	Eligibility	Remarks	
No.			Title	Hours	Details	Years/M onths		(Qualified or Disqualified)	
1	ADASII-SHS-2024-009	BSED-MAPEH	NONE		OFFICE STAFF/TECHNICAL ASSISTANT	11 MONTHS/3 YEARS	R.A 1080 TEACHER	DISQUALIFIED	
2	ADASII-SHS-2024-010	BSED-MAPEH	NC II -COMPUTER SYSTEMS SERVICING	280 HRS	MAINTENANCE STAFF	3 YRS	R.A 1080 TEACHER	DISQUALIFIED	

Prepared and certified correct by:

Human Resource Management Officer
Date: _____

Position:

Administrative Assistant III (Senior Bookkeeper)

Salary Grade and Monthly Salary:

SG - 9 (P 22,219.00)

Qualification Standards:

Education Completion of two years studies in college

Training

1 year relevant experience

Experience Eligibility

4 hours of relevant training

Career Service (Subprofessional) First Level Eligibility

	Application Code	Education	Training		Ехре	rience		Remarks
No.			Title	Hours	Details	Years/Mo nths	Eligibility	(Qualified or Disqualified)
1	ADASIII-OSDS-2024-001	BEED-FILIPINO	NONE		NONE		R.A 1080 TEACHER	DISQUALIFIED

Prepared and certified correct by:

DIANNE L FERNANDEZ

Human Resource Management Officer

Date: _____

Position:

Administrative Assistant II (Disbursing Officer)

Salary Grade and Monthly Salary: Qualification Standards:

SG - 8 (P 20,534.00)

Education

At least 2 years in college

Training

4 hrs relevant training

Experience

1-year relevant training

Eligibility

Career Sub-Professional (First Level Eligibility)

			Training	S	Experie	ence		Remarks
No.	Application Code	Education	Title	Hours	Details	Years/ Months	Eligibility	(Qualified or Disqualified)
1	ADASII-DISBURSING-2024-001	BEED MAJOR IN EARLY CHILDHOOD EDUCATION	BOOKKEEPING WITH QUICKBOOKS ONLINE	15	COUNTER SERVICE PROFESSIONAL	5 YEARS AND 3 MONTHS	RA 1080 (TEACHER)	DISQUALIFIED
3	ADASII-DISBURSING-2024-003	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN MANAGEMENT ACCOUNTING	QUICKBOOKS ONLINE ADVANCED CERTIFICATION	8	STAFF ACCOUNTANT I	2 YEARS AND 1 MONTH	CSC PROFESSIONAL	DISQUALIFIED
5	ADASII-DISBURSING-2024-005	BSED MAJOR IN ENGLISH	BOOKKEEPING WITH QUICKBOOKS ONLINE	15	AUDIT SPECIALIST	2 YEARS	RA 1080 (TEACHER)	DISQUALIFIED
8	ADASII-DISBURSING-2024-008	BEED MAJOR IN SPECIAL EDUCATION	ALTERNATIVE MODES OF PROCUREMENT DURING THE PANDEMIC PART 1 & 2	4	STATISTICAL ANALYST	2 YEARS AND 5 MONTHS	CSC PROFESSIONAL	DISQUALIFIED
9		BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	THE GOVERNMENT PROCUREMENT REFORM ACT	16	ADMINISTRATIV E AIDE VI	1 YEAR AND 5 MONTHS	CSC SUB PROFESSIONAL	DISQUALIFIED
10	ADASIL DISBURSING 2002 LITT	BSED MAJOR IN ENGLISH	NO INDIVIDUAL CERTS		PPS BRANCH ASSISTANT	1 YEAR AND 9 MONTHS	RA 1080 (TEACHER)	DISQUALIFIED



			Training	ğ	Experience			Remarks	
No.	Application Code	Education	Title	Hours	Details	Years/ Months	Eligibility	(Qualified or Disqualified)	
11	ADASII-DISBURSING-2024-011	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	BOOKKEEPING WITH QUICKBOOKS ONLINE	1 15	ACCOUNTING OFFICER	3 YEARS AND 2 MONTHS	CSC PROFESSIONAL	DISQUALIFIED	
12	ADASII-DISBURSING-2024-012	BEED MAJOR IN GENERAL CONTENT	2021 INSET FOR JHS TEACHER	24	TEACHER	3 YEARS AND 11 MONTHS	RA 1080 (TEACHER)	DISQUALIFIED	

Prepared and certified correct by:

DIANNE IN FERNANDEZ

Human Resource Management Officer

Date: _______

Position:

Administrative Aide VI

Salary Grade and Monthly Salary:

SG - 6 (P 18,255.00)

Qualification Standards:

Education

At least 2 years in college 4 hrs relevant training

Training Experience

1-year relevant training

Eligibility

Career Sub-Professional (First Level Eligibility)

T			Training		Experie	nce		Remarks
No.	Application Code	Education	Title	Hours	Details	Years/M onths	Eligibility	(Qualified or Disqualified)
1	ADA6-2024-004	BEED	NONE		ESL TEACHER	7 YRS & 11 MONTHS	R.A 1080 TEACHER	DISQUALIFIED
2	ADA6-2024-011	BSED MAJOR IN ENGLISH	NO INDIVIDUAL CERTS		PPS BRANCH ASSISTANT	1 YEAR AND 9 MONTHS	RA 1080 (TEACHER)	DISQUALIFIED
3	ADA6-2024-016	BEED-GENERAL CONTENT	COMPUTER SYSTEMS SERVICING	280 HRS	ADMINISTRATIVE SUPPORT STAFF	6 MONTHS	R.A 1080 TEACHER	DISQUALIFIED
4	ADA6-2024-018	BSED-MAPEH	NONE		OFFICE STAFF/TECHNICAL ASSISTANT	11 MONTHS/3 YEARS	R.A 1080 TEACHER	DISQUALIFIED
5	ADA6-2024-019	BSED-MAPEH/MAED- AS - 12 UNITS	COMPUTER SYSTEMS SERVICING	280 HRS	SUBTITUTE TEACHER	9 MONTHS	R.A 1080 TEACHER	DISQUALIFIED
6	ADA VI-2024-022	BSED-FILIPINO	INCLUSIVE EDUC. FOR ADMINISTRATOR, TEACHERS AND NON- TEACHING PERSONNEL: AN ADVANCED LEADERSHIP TRAINING- SEMINAR	24 HRS	OFFICE STAFF	6 MONTHS	R.A 1080 TEACHER	DISQUALIFIED

Prepared and certified correct by:

DIANNE L. FERNANDEZ

Human Resource Management Officer
Date: 11319