INITIAL EVALUATION RESULT (IER)

Position: **Administrative Officer II (Procurement)**
Salary Grade and Monthly Salary: **SG - 11 (P 30,024.00)**
Qualification Standards:

Education	Bachelor's degree
Training	None required
Experience	None required
Eligibility	Career Service Professional (Second Level Eligibility)

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months		
1	ADOFII-PROC-2025-001	BS-COMMERCE - BUSINESS ADMINISTRATION	DIVISION YEAR END FINANCIAL ASSESSMENT AND RECOGNITION & ...	40 HRS	ADAS III	2 YEARS & 3 MONTHS	CS PROFESSIONAL	QUALIFIED
2	ADOFII-PROC-2025-002	BSBA-OPERATIONS MANAGEMENT	BOOKKEEPING NC III	292 HRS	ADMIN ASSISTANT/AREA MANAGER	9 YEARS	CS PROFESSIONAL	QUALIFIED
3	ADOFII-PROC-2025-003	BACHELOR OF ARTS	MASTERING ADMINISTRATIVE SKILLS	80 HRS	INSTRUCTOR	2 YEARS & 5 MONTHS	RA 1080 (TEACHER)	QUALIFIED
4	ADOFII-PROC-2025-004	BSIT - COMPUTER TEGNOLOGY	GOVERNMENT PROCUREMENT ACT	24 HRS	ADAS III	3 YEARS	CS PROFESSIONAL	QUALIFIED
5	ADOFII-PROC-2025-005	BSMA & MBA	MONEY LAUNDERING AND TERRORIST FINANCING PREVENTION PROGRAM (MTPP)		ASSISTANT BUSINESS MANAGER	8 YEARS	CS PROFESSIONAL	QUALIFIED
6	ADOFII-PROC-2025-006	BEED - THE ELEMENTARY EDUCATION	BOOKKEEPING NC III	292 HRS	ADA VI	1 YEAR & 7 MONTHS	RA 1080 (TEACHER)	QUALIFIED
7	ADOFII-PROC-2025-007	MAED IN PUBLIC ADMINISTRATION	GOVERNMENT PROCUREMENT ACT	24 HRS	ADOF II	3 YEARS & 3 MONTHS	RA 1080 (TEACHER)	QUALIFIED

No.	Application Code	Education	Training			Experience		Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months	Eligibility	
8	ADOFII-PROC-2025-008	BACHELOR OF SCIENCE IN PSYCHOLOGY - INSDUSTRIAL PSYCHOLOGY	CAPACITY BUILDING AND WORKSHOP ON THE PROVISION OF TECHNICAL ASSISTANCE AMONG 'DFTAT-CT	24 HRS	ADAS III	1 YEAR & 5 MONTHS	RA 1080 (PSYCHOMETRICIAN)	QUALIFIED
9	ADOFII-PROC-2025-009	BSED - ENGLISH	ADVANCED COMPUTER SKILLS TRAINING	80 HRS	ADAS II	1 YEAR & 6 MONS	RA 1080 (TEACHER)	QUALIFIED

Prepared and certified correct by:

DIANNE L. FERNANDEZ
Human Resource Management Officer
Date: **SEP 04 2025**