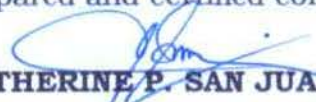


INITIAL EVALUATION RESULT (IER)

Position: ADMINISTRATIVE ASSISTANT III (BUDGET)
 Salary Grade and Monthly Salary: SG 9- Php 24, 329.00
 Qualification Standards:
 Education Completion of two years studies in college
 Training 4 hours of relevant training
 Experience 1 year relevant experience
 Eligibility Career Service (Subprofessional) First Level Eligibility

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months		
1	ADAS-III- BUDGET-2026-002	BS_BIOLOGY	YEAR END FINANCIAL REVIEW AND WORKSHOP ON ENHANCING ACCOUNTABILITY IN SCHOOL FINANCIAL MANGEMENT	8 HRS	ADMINISTRATIVE ASSISTANT II	10 MONTHS	PD 907	QUALIFIED PER QS BUT CANNOT ADVANCE TO COMPARATIVE ASSESSMENT DUE TO LACKING COMPLETE PERFORMANCE CYCLE OF THE CURRENT POSITION

Prepared and certified correct by:


CATHERINE P. SAN JUAN
 Administrative Officer IV (HRMO II)
 Date: 02/11/2026

INITIAL EVALUATION RESULT (IER)

Position: ADMINISTRATIVE ASSISTANT III (BUDGET)


Salary Grade and Monthly Salary: SG 9- Php 24, 329.00

Qualification Standards:

Education	<u>Completion of two years studies in college</u>
Training	<u>4 hours of relevant training</u>
Experience	<u>1 year relevant experience</u>
Eligibility	<u>Career Service (Subprofessional) First Level Eligibility</u>

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/M onths		
1	ADAS-III- BUDGET-2026-006	BS_ACCOUNTANCY	NO CERTIFICATE OF TRAINING ATTACHED	NONE	BRANCH ACCOUNTANT	5 YEARS	CSE-SUB PROF	DISQUALIFIED

Prepared and certified correct by:


CATHERINE P. SAN JUAN
 Administrative Officer IV (HRMO II)
 Date: 02/11/2026

INITIAL EVALUATION RESULT (IER)

Position: ADMINISTRATIVE ASSISTANT III (BUDGET)

Salary Grade and Monthly Salary: SG 9- Php 24, 329.00

Qualification Standards:

Education	<u>Completion of two years studies in college</u>
Training	<u>4 hours of relevant training</u>
Experience	<u>1 year relevant experience</u>
Eligibility	<u>Career Service (Subprofessional) First Level Eligibility</u>

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months		
1	ADAS-III- BUDGET-2026-001	BSED- ECE	ADMINISTRATIVE WORKFORCE WITH ICT INTEGRATION	80 HRS	HR/QA/ADMIN AND REGISTRATION ASSISTANT	1 YR AND 3 MONTHS	RA 1080 (TEACHER)	QUALIFIED
2	ADAS-III- BUDGET-2026-003	BEED_GENERAL CONTENT	LAWS AND REGULATION ON GOVERNMENT EXPENDITURE	32 HRS	ADMINISTRATIVE ASSISTANT I	3 YEARS	RA 1080	QUALIFIED
3	ADAS-III- BUDGET-2026-004	BSBS_OPERATION MANAGEMENT	NC II BOOKKEEPING	292 HRS	AREA MANAGER	11 YEARS	CSE-PROF	QUALIFIED
4	ADAS-III- BUDGET-2026-005	BSED_ENGLISH	FINANCIAL, CREDIT AND RISK MANAGEMENT	16 HRS	SECRETARY	2 YRS AND 5 MONTHS	RA 1080	QUALIFIED

Prepared and certified correct by:


CATHERINE P. SAN JUAN
 Administrative Officer IV (HRMO II)
 Date: 02/11/2026