

Annex D

INITIAL EVALUATION RESULT (IER)

S.Y. 2026-2027

Position:

ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)

Salary Grade and Monthly Salary:

SG 8- Php 22,423.00

Qualification Standards:

Completion of 2 years of studies in college (prior to 2018), OR
 Completion of Grade 12/Senior High School (starting 2016)*

Education

Training

Experience

Eligibility

4 hours relevant training1 year relevant experienceCareer Service Subprofessional (First level Eligibility)

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months		
1	ADAS2-DISB-2026-001	B.E.E.D-ECE	BOOKKEEPING WITH QUICKBOOKS ONLINE, ET. AL	15 HRS	ADMINISTRATIVE AIDE VI	1 YEAR & 2 MONTHS	LET	DISQUALIFIED
2	ADAS2-DISB-2026-002	B.E.E.D-GENERAL EDUCATION	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
3	ADAS2-DISB-2026-003	B.E.E.D	ANTI-MONEY LAUNDERING ACT (AMLA)	8 HRS	CASHIER	1 YEAR & 1 MONTH	LET	DISQUALIFIED
4	ADAS2-DISB-2026-004	BSHM - MASTER IN PUBLIC ADMINISTRATION	BOOKKEEPING NCII	292 HRS	ADMINISTRATIVE ASSISTANT I	4 YEARS & 5 MONTHS	CSC	DISQUALIFIED
5	ADAS2-DISB-2026-005	BSED-FILIPINO	NEW GOVERNMENT PROCUREMENT ACT (NGPA) AND ITS IRR	24 HRS	ADMINISTRATIVE SUPPORT STAFF	1 YEAR & 2 MONTHS	LET	DISQUALIFIED
6	ADAS2-DISB-2026-006	B.E.E.D-GENERAL EDUCATION	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
7	ADAS2-DISB-2026-007	B.E.E.D-GENERAL EDUCATION	BOOKKEEPING NC III	292 HRS	TELLER	3 YEARS & 8 MONTHS	LET	DISQUALIFIED



08 / 26 / 2026

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/Months		
8	ADAS2-DISB-2026-008	BSED-ENGLISH	FINANCIAL, CREDIT & MANAGEMENT, ET. AL	16 HRS	ADMINISTRATIVE ASSISTANT	4 MONTHS	LET	DISQUALIFIED
9	ADAS2-DISB-2026-009	BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION	NONE	NONE	TELLER	5 MONTHS	CSC	DISQUALIFIED
10	ADAS2-DISB-2026-010	BSIT-COMPUTER TECHNOLOGY	BOOKKEEPING NC III	292 HRS	CASHIER	2 YEAR & 3 MONTHS	CSC	DISQUALIFIED
11	ADAS2-DISB-2026-011	B.E.E.D-GENERAL EDUCATION	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
12	ADAS2-DISB-2026-012	B.E.E.D-GENERAL EDUCATION	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
13	ADAS2-DISB-2026-013	B.S.B.A-MANAGEMENT ACCOUNTING	NONE	NONE	ADMINISTRATIVE ASSISTANT II (CLERK IV)	1 YEAR & 5 MONTHS	CSC	DISQUALIFIED
14	ADAS2-DISB-2026-014	BSBA-HRM, DPE	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
15	ADAS2-DISB-2026-015	BEED	BOOKKEEPING NC III	292	NONE	NONE	LET	DISQUALIFIED
16	ADAS2-DISB-2026-016	B.E.E.D	NONE	NONE	CASHIER	5 MONTHS	CSC	DISQUALIFIED
17	ADAS2-DISB-2026-017	BSIT-COMPUTER TECHNOLOGY	BOOKKEEPING SEMINAR (BASIC ACCOUNTING), ET. AL	80 HRS	ADMINISTRATIVE ASSISTANT I	4 YEARS & 7 MONTHS	CSC	DISQUALIFIED
18	ADAS2-DISB-2026-018	BSED-MAPEH	NONE	NONE	FINANCE STAFF	2 YEARS & 5 MONTHS	LET	DISQUALIFIED
19	ADAS2-DISB-2026-019	BSED-MAPEH	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
20	ADAS2-DISB-2026-020	BSED-FILIPINO	NONE	NONE	NONE	NONE	LET	DISQUALIFIED

Prepared and certified correct by:

CATHERINE F. SAN JUAN
Administrative Officer-IV (HRMO II)

Date:

08/26/2026