

Annex D

INITIAL EVALUATION RESULT (IER)

S.Y. 2026-2027

Position:

ADMINISTRATIVE ASSISTANT III (SENIOR BOOKKEEPER)

Salary Grade and Monthly Salary:

SG 9- Php 24,329.00

Qualification Standards:

Completion of 2 years of studies in college (prior to 2018), OR
 Completion of Grade 12/Senior High School (starting 2016)*

Education

Training

Experience

Eligibility

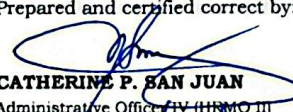
4 hours relevant training1 year relevant experienceCareer Service Subprofessional (First level Eligibility)

No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/ Months		
1	ADAS3-BKPR-2026-003	BEED_ECE	BOOKKEEPING WITH QUICKBOOKS ONLINE	15 HRS	ADA VI	1 YR	LET	DISQUALIFIED
2	ADAS3-BKPR-2026-004	BSBD_MATH	NONE	NONE	VESSEL DOCUMENTATION STAFF	1 YR	LET	DISQUALIFIED
3	ADAS3-BKPR-2026-006	BEED	INTRODUCTION TO BOOKKEEPING	8 HRS	CASHIER	1 YR	LET	DISQUALIFIED
4	ADAS3-BKPR-2026-007	BSBA-MARKETING MANAGEMENT	NATIONAL TRAINING SEMINAR ON ADMINISTRATIVE WORKFORCE DEVELOPMENT; BOOKKEEPING, FINANCIAL AND RECORDS MANAGEMENT	80 HRS	RESTAURANT MANAGER	8 YRS	CSE-PROF	DISQUALIFIED
5	ADAS3-BKPR-2026-009	BSBD-SOCIAL STUDIES	NONE	NONE	TEACHER	1 YEAR	LET/CSC	DISQUALIFIED
6	ADAS3-BKPR-2026-011	BSBD-FILIPINO	NEW GOVERNMENT PROCUREMENT ACT (NGPA) AND ITS IRR, ET. AL	24 HRS	ADMINISTRATIVE SUPPORT STAFF	1 YEAR & 2 MONTHS	LET	DISQUALIFIED
7	ADAS3-BKPR-2026-014	BS_OAD	NONE	NONE	TELLER	6 MOS	PD 907	DISQUALIFIED
8	ADAS3-BKPR-2026-015	BEED_GEN ED	BOOKKEEPING NC III, ET. AL	292 HRS	TELLER	3 YRS	LET	DISQUALIFIED
9	ADAS3-BKPR-2026-017	BEED_GEN ED	NONE	NONE	JOB ORDER	8 YRS	LET	DISQUALIFIED
10	ADAS3-BKPR-2026-018	BEED_GEN ED	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
11	ADAS3-BKPR-2026-020	BEED_TLE	NONE	NONE	ACCOUNT RECEIVABLE OFFICER	3 MOS	LET	DISQUALIFIED



No.	Application Code	Education	Training		Experience		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years/ Months		
11	ADAS3-BKPR-2026-020	BEED_TLE	NONE	NONE	ACCOUNT RECEIVABLE OFFICER	3 MOS	LET	DISQUALIFIED
12	ADAS3-BKPR-2026-021	BSBA-MARKETING MANAGEMENT	NONE	NONE	ACCOUNTING STAFF	1 YEAR	CSC	DISQUALIFIED
13	ADAS3-BKPR-2026-026	BSBD_MAPEH	NONE	NONE	NONE	NONE	LET	DISQUALIFIED
14	ADAS3-BKPR-2026-027	BEED_CONTENT ED	NONE	NONE	JOB ORDER	4 YRS	LET	DISQUALIFIED
15	ADAS3-BKPR-2026-029	BSBD-MATHEMATICS	BOOKKEEPING WITH QUICKBOOKS ONLINE	15 HRS	CASHIER/ SECRETARY	1 YEAR	LET	DISQUALIFIED
16	ADAS3-BKPR-2026-030	BACHELOR IN SCIENCE IN COMMERCE	NONE	NONE	ACCOUNTING STAFF	1 YEAR & 3 MONTHS	CSC	DISQUALIFIED
17	ADAS3-BKPR-2026-033	BSBD_FILIPINO	NONE	NONE	ADAS II	3 YRS AND 8 MOS	LET	DISQUALIFIED
18	ADAS3-BKPR-2026-036	B.E.E.D-SPECIAL EDUCATION	BOOKKEEPING WITH QUICKBOOKS ONLINE	15 HRS	CASHIER/ SECRETARY	1 YEAR	LET	DISQUALIFIED
19	ADAS3-BKPR-2026-019	BSBA-MARKETING MANAGEMENT	ZEROING IN ON EQUITY AND STRATEGIES TO GALVANIZE OUTCOMES	24 HRS	ADAS II	1 YR	CSE-PROF	DISQUALIFIED

Prepared and certified correct by:


CATHERINE P. SAN JUAN
 Administrative Officer IV (HRMO II)
 Date: 08/26/26